



Instructions and Checklist

Applications for a military service academy nomination from Congressman Walberg may be submitted at any time between June 1, 2018 and October 31, 2018. All materials must be turned in or postmarked no later than 5:00pm, Wednesday, October 31, 2018. Early or late applications will not be accepted.

Required Materials:

PART I

- ☐ **Application for nomination:** Complete entire application form by hand. Be sure to sign and date.

PART II

☐ **Recommendation Evaluation Forms**

- Please provide 3 completed evaluation forms from people who know you personally.
- Forms should be sent directly to Congressman Walberg's Jackson office or included in a sealed envelope in your nomination application packet.

PART III

- ☐ **Resume:** Submit a one-page resume that includes extracurricular activities and employment history starting in 9th grade.

PART IV

- ☐ **Essay:** Submit a one-page essay on the topic: *"Why do you want to attend a military service academy?"*

PART V

☐ **Materials from your school**

- ☐ Official academic transcripts from all high schools and/or colleges attended
- ☐ Current class schedule (*may be included on transcript*)
- ☐ Standardized test scores (*ACT or SAT – may be included on your transcript*)

Please mail or bring in your completed, signed, and dated application packet to Congressman Walberg's Jackson office. All materials **MUST** be received or postmarked by Wednesday, October 31, 2018.

Congressman Tim Walberg
Attn: Elise Layton
401 W. Michigan Ave.
Jackson, MI 49201

After your completed application is received, you will be notified in writing and by phone of your interview date and time. We will make every effort to accommodate your schedule or any special requests. If you have any questions, please contact Congressman Walberg's office at 517-780-9075.



PART I: APPLICATION FOR NOMINATION

Full Name (Last, First, Middle): _____

Permanent (Legal) Address: _____

Phone Number: (_____) _____

Email: (optional) _____

Current Address, if different than above: _____

Mother's Name: _____ **Father's Name:** _____

If selected, you will be requested to provide your date of birth, Social Security Number, and a photo.

Have you applied for a nomination through other sources? Please check all that apply:

☐ Sen. Gary Peters ☐ Sen. Debbie Stabenow ☐ Other (please specify): _____

High School last attended: _____

Current (or Final) GPA: _____ **Scale:** _____ **Class rank:** _____ out of: _____

Expected (or Final) date of graduation: _____

Test Scores: *Please fill out any scores which you have received.*

SAT Scores: Reading: _____ Math: _____ Writing: _____ Composite: _____

ACT Scores: English: _____ Math: _____ Reading: _____

Science: _____ Writing: _____ Composite: _____

If you plan to retake any of your tests, please specify: I plan to retake (circle) SAT / ACT / BOTH on (date) _____.

If you graduated from high school in 2018 or before, please answer the following questions.

1. Are you currently attending college, university, or a military prep school? YES _____ NO _____
 - a. If yes, provide the name: _____
2. Since your graduation from high school, how have your experiences helped prepare you for admission to a service academy? _____



Academy Preferences

Please rank the academies below with #1 being your first choice for a nomination. Rank only those to which you have already applied and to which you will accept a nomination. You will not be given a nomination without an open candidate file at the academy(ies) and it is your responsibility to ensure that you meet academy deadlines for application.

_____ US Air Force Academy

_____ US Military Academy (West Point)

_____ US Naval Academy

_____ US Merchant Marine Academy

Alternate Plans

If you do not receive an appointment to an academy, what are your alternate educational plans?

Eligibility & Signature

I hereby declare that I am a United States Citizen and a legal resident of Michigan's Seventh Congressional District. I will be at least 17 years of age but not more than 23 years of age by July 1, 2019. I am unmarried, not pregnant, and without legal obligation to support dependents.

I understand that submission of the requested information constitutes authorization for review of this information by Representative Tim Walberg, his staff, his Service Academy Nomination Committee, the academy admissions office(s), and the media.

I understand that in addition to this completed written application, I am also required to submit the items on the application checklist in order to be considered. I further understand that Representative Walberg's Jackson Office must be in receipt of all application materials no later than 5:00 p.m., Wednesday, October 31, 2018.

Signature: _____

Date: _____



PART II: RECOMMENDATION EVALUATION

Name of Applicant (Last, First) _____

The person named above is applying for nomination to a United States Military Service Academy. The academies are rigorous academic institutions that provide a college education along with military, leadership, athletic, and physical fitness components. Successful matriculation leads to a service commitment as an officer in the Armed Forces. Applicants who are successful in gaining admission and eventually graduating are highly motivated to serve in the military, as well as typically being in the top tier of academic achievement. The questions below help us select the best possible candidates for these prestigious appointments.

- How long have you known this applicant and in what connection?
- Do you feel the applicant personally wants to attend an academy?
- If you know of any circumstances that might adversely affect the applicant's performance at an academy, please elaborate.
- Please rank this applicant in relation to his / her peers. Use the following criteria:

BE = The BEST; only appears once in several years
EX = EXCELLENT; among the best I have known
VG = VERY GOOD; stands out in peer group

AA = ABOVE AVERAGE
AV = AVERAGE
BA = BELOW AVERAGE

	BE	EX	VG	AA	AV	BA
a Ability to work under pressure	_____	_____	_____	_____	_____	_____
b Respect for authority	_____	_____	_____	_____	_____	_____
c Maturity	_____	_____	_____	_____	_____	_____
d Willingness to follow instructions; "coach-ability"	_____	_____	_____	_____	_____	_____
e Ability to work with others	_____	_____	_____	_____	_____	_____
f Ability to influence / inspire / lead others	_____	_____	_____	_____	_____	_____
g Integrity	_____	_____	_____	_____	_____	_____
h Perseverance	_____	_____	_____	_____	_____	_____
i Humility	_____	_____	_____	_____	_____	_____
j Ability to adapt to changing circumstances	_____	_____	_____	_____	_____	_____
k Ability to finish assigned tasks without supervision	_____	_____	_____	_____	_____	_____

- General comments (including examples or explanations pertaining to ratings above) and overall recommendation. If you would like to attach additional sheets, you are welcome to do so.

To the Evaluator: Please return to: Congressman Tim Walberg, Attn: Elise Layton, 401 W. Michigan Ave., Jackson MI 49201; fax: 517-780-9075; or email: Elise.Layton@mail.house.gov, no later than October 31, 2018.

NAME _____ DATE _____

SCHOOL / ORGANIZATION _____ PHONE _____

Congressman Tim Walberg Service Academy Nomination Packet 2018



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e	Ability to work with others	_____	_____	_____	_____	_____	_____
f	Ability to influence / inspire / lead others	_____	_____	_____	_____	_____	_____
g	Integrity	_____	_____	_____	_____	_____	_____
h	Perseverance	_____	_____	_____	_____	_____	_____
i	Humility	_____	_____	_____	_____	_____	_____
j	Ability to adapt to changing circumstances	_____	_____	_____	_____	_____	_____
k	Ability to finish assigned tasks without supervision	_____	_____	_____	_____	_____	_____

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